



Kent Netball Taking and Use of Photographic and Recorded Images Policy

Policy Name	Kent Netball Taking and Use of Photographic and Recorded Images Policy
Responsible Officer	Safeguarding Officer
Group Owner	KNMC
Date created	01/08/2024
Version	1.0
Review date	01/05/2027
Applicable for	This policy is mandatory.

It applies to all members of Kent Netball and volunteers acting in any capacity within netball where a separate policy does not exist.

Summary	This policy provides information on Kent Netball's Photography Policy and outlines the organisation's aim to safeguard Young People and Adult participants. The policy sets out the process to be followed when dealing with a Kent netball activity/event.
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Version control

Person Responsible	Version and summary of changes	Date
Dawn Cox	First Version. Kent Netball Taking and Use of Photographic and Recorded Images Policy_v1.0	01/08/24

1. Policy Statement/Introduction

Kent Netball (KN) recognises that photographic and recorded images are ideal for using as a coaching tool, social media content, performance, celebrations and much more besides. Photographic and recorded images can be used to celebrate the best of our sport, however certain individuals may visit KN activities or events to take inappropriate photographic or recorded images (hereafter called images) of young people and/or adults. Although the majority of Kent netball activities will take place on private property, there is no legal power to prevent photography or filming in a public place.

Kent Netball is committed to ensuring that concerns relating to the misuse of images in the County are taken seriously and acted upon swiftly and appropriately. Kent Netball may refuse entry /evict any person from a County event or activity, if in the reasonable opinion of the Coordinating Personnel, it is believed that the person may cause a breach of these policy/guidelines.

No matter what arrangements are put in place to control images, the prevalence of photographic or recorded image devices makes it difficult to police. In recognition of this fact, participants are encouraged to be alert to any suspicious activity, particularly where children may be involved and are encouraged to report any such incidents at the earliest opportunity to a member of the Coordinating Personnel.

The guidelines that follow have been drawn up for adoption at Kent Netball events and concern both Young People and Adults. Kent Netball will post the guidelines on its website and will refer to them in event promotion.

The Chairperson is responsible for ensuring that this policy is implemented effectively.

The Safeguarding Officer is responsible for the day-to-day implementation of the Policy. All other KNMC members are expected to facilitate this process.

A record of revisions of this policy will be recorded in the Kent Netball Documents – Version Control Register.

Queries regarding this policy should be directed as indicated in the Relevant Contacts section.

Definition of Terms

Photographic or recorded images (images)	Include the use of cameras, digital cameras, video recorders, mobile phones, and personal digital assistant devices (PDA).
Public space	What is done, perceived, or existing in open view (a location to which all of the public has access).
Private space	Land that is privately owned, for example, many shopping centres, museums, art galleries, public attractions, churches etc.
County	The geographical areas as defined in the Kent Netball Constitution Section 4.
Young People	Persons under the age of 18.
Adults	Persons over the age of 18.
Kent Netball events	Any event or activity delivered by, or with the backing of, the Kent Netball Association.

	This might include, but is not limited to: KCSNL, KCJNL, Clubs' tournaments, Schools tournaments, Academy activities, Officiating and Coaching courses.
Coordinating personnel	KN's deputising events coordinators which might include, but is not limited to: <ul style="list-style-type: none"> ● Kent Netball Management Committee members. ● Kent Netball Life Members. ● The KCSNL Home Team
Authorised Persons	Those who have met the accreditation requirements.

2. Key Principles

- The interests and welfare of Young People and Adults taking part in netball are paramount.
- Images should convey the best principles and aspects of netball, such as fairness and fun.
- Care should be taken to ensure that images are not sexual or exploitative in nature, nor open to obvious misinterpretation and misuse.
- Images should only be taken by Authorised Persons, as indicated in this policy.
- All images should be securely stored and disposed of in accordance with the KN Privacy Policy.
- In the case of images used on websites, particular care must be taken to ensure that no identifying details enable contact with a young person by a potential abuser.

3. Consent

The taking and use of photographic and recorded images of Young People.

Kent Netball adopts the England Netball guidance for the taking and use of images of Young People. England Netball has developed procedures for [Reporting Concerns](#) and will take the appropriate action in accordance with its practices and procedures.

Parents/carers of, and Young People have the right to decide whether images are to be taken, and how those images may be used.

Parents/carers must provide written consent for images of Young People to be taken and used.

It is the responsibility of Team Managers to withdraw consent for photography or recording of any U18 who has not provided parental consent to be photographed.

The taking and use of photographic and recorded images of adults.

It is the default position of Kent netball that Adults in attendance at a Kent Netball event consent to being photographed unless consent is specifically withdrawn by the Adult themselves. This excludes Adults without the capacity to give consent personally, who should not be photographed or recorded.

Adults have the right to decide whether images are to be taken, and how those images may be used.

Any person or team has the right to withdraw consent to be photographed or recorded.

4. Accreditation

- Coordinating Personnel will record the names, address, telephone number and clubs of individuals wishing to use photographic equipment.
- Professional photographers/filming/video operators wishing to record the event should seek accreditation with the Coordinating Personnel by producing their professional identification for the details to be recorded. Ideally, they should request this at least 5 working days before the event so that identification can be checked with the issuing authority prior to the event.
- Students or amateur photographers/film/video operators wishing to record the event should seek accreditation with the Coordinating Personnel by producing their student or club registration card and a letter from their club/educational establishment outlining their reason for attending the event.
- All other spectators wishing to use photographic/film/video equipment with a telescopic or zoom lens should register their intent with the organiser of the event.
- On registering and where practical, Coordinating Personnel should issue an identification label on the day, which can serve to highlight those who have accreditation.
- Anyone who has a concern regarding the inappropriate use of photographic equipment should report this to the Coordinating Personnel.
- Any individual taking part in photography without official accreditation as outlined above, should expect to be politely challenged by one or more Coordinating Personnel who will refer them to this policy. If the individual refuses accreditation, they will be required to leave.

5. Associated Documents

[England Netball Guidance for the taking and use of photos and recorded images of young people.](#)

[England Netball Safeguarding Policies](#)

[Kent Netball Privacy Notice](#)

6. Relevant Contacts

General secretary@kentnetball.co.uk
Enquiries

7. Review of Policy

The KNMC will review this policy at three-year intervals.

Amendments to the policy are permitted at any time following a decision of the KNMC, which must be minuted.