



Kent Netball Management Committee Role Description

OFFICIATING LEAD

This role description should be read in conjunction with the Kent Netball Management Committee - Roles, Skills and Personal Qualities document which outlines the requirements of all KNMC officers and includes definitions of the abbreviations contained herein.

1. Overview

The Officiating Lead:

- reports to the Chairperson;
- must be over 18 years of age and a full Member of England Netball/Kent Netball;
- oversees the support, mentoring and assessment of officials within the County;
- represents the organisation in a professional manner and to uphold standards of conduct;
- is the Chair of the Officiating Subcommittee;
- is the Budget Holder for Officiating; and
- holds the following voting rights:
 - one vote at meetings of the KNMC
 - one vote in one capacity at the AGM
 - one casting vote at meetings of the Officiating Subcommittee.

2. Recruitment

Kent Netball is committed to recruiting the best person for each vacancy based on skillset/experience. No volunteer or potential volunteer shall receive less favourable treatment or consideration during recruitment on the grounds of race, colour, religion or belief, nationality, ethnic origin, sexual orientation, gender, age, disability or marital status. Recruitment shall be made in line with the Kent Netball Recruitment Policy and the Kent Netball Equality, Diversity, Inclusion and Equity Policy.

The Officiating Lead is an elected role with Expressions of Interest and elections held in line with the Kent Netball Constitution.

All elected members of the KNMC may serve for two years and may offer themselves for re-election at the AGM at the end of that term.

KNMC volunteers are expected to carry out the role to the best of their ability, to act with professionalism and integrity, and always in the best interests of Kent Netball.

3. Role

The Officiating Lead's role is to:

- report to the Chairperson;
- be responsible providing management, leadership and taking a strategic overview of officiating;

- be responsible for improving standards of officiating within KN by providing opportunity for the; continuous updating of knowledge and skill.
- allocate umpires for the Kent County Senior League matches;
- identify and drive the training and development of mentors, assessors, umpires and table officials for KN;
- oversee the work of the Officiating Coordinator;
- liaise between EN, Region, Registered Member Leagues, Subcommittees and the KNMC;
- guide, coordinate, and chair meetings of the Officiating Subcommittee;
- prepare a report of the year's activities for the AGM;
- represent KN at the L&SE Officiating TSG; and
- champion the Officials Award.

4. Qualifications, Experience and Competencies

It is essential that the Officiating Lead:

- meets the requirements of all KNMC officers as outlined in the Kent Netball Management Committee - Roles, Skills and Personal Qualities document;
- is a good leader and strategist; and
- is competent at speaking in public.

It is preferred that the Officiating Lead:

- is a qualified umpire – ideally B Award or above;
- has the ability to chair meetings;
- has knowledge of Kent Netball's key networks and sound knowledge of Kent Netball's work;
- has experience and understanding of the EN officiating pathway;
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- Evidence of, or willingness to successfully undertake, safeguarding training.

5. Supervision and Support

The Officiating Lead is:

- supported more broadly by the KNMC; and
- new members of the KNMC will be allocated a Point of Contact/Mentor as part of their induction in line with the Kent Netball Recruitment Policy.

6. Relevant Contacts

General Enquiries secretary@kentnetball.co.uk

Chairperson chairperson@kentnetball.co.uk

Officiating Lead officiating@kentnetball.co.uk

7. Associated Documents

Kent Netball Code of Conduct
Kent Netball Compliments and Complaints Policy
Kent Netball Conflict of Interest Policy
Kent Netball Constitution
Kent Netball Equality, Inclusion, Diversity and Equity Policy
Kent Netball Finance Policy
Kent Netball Management Committee - Roles, Skills and Personal Qualities
Kent Netball Privacy Notice
Kent Netball Recognition Policy
Kent Netball Recruitment Policy
Kent Netball Terms of Reference

With reference to the Kent Netball Documents – Version Control Register for the latest version of these documents.

England Netball's policies currently in force, particularly the Safeguarding Young People in Netball, Social Media and Whistleblowing policies, and the Disciplinary Rules & Regulations.

8. Review

The KNMC will review this Role Description at four-year intervals.

Amendments to the Role Description are permitted at any time following a decision of the KNMC, which must be minuted.